

/* Alexandra Yackel
Graphic / Web Designer
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845.705.7962. */

/*----- Education ----- */

```
div.schooling {  
    school: Waynesburg University;  
    degree: BA in Digital Media; /*Graphic Design, 3.8 GPA*/  
    location: Waynesburg, PA;  
    timeframe: Fall '06 – Fall '09;  
}
```

/*----- Experience ----- */

```
div#Accenture {  
    title: Contract Management Data Analyst;  
    actual_work: database management; /*Designed and maintained database for current client team as well as  
four other teams, each team with individual process and recording measurements */  
    technical_skills: Access Database, VBA; /*Learned how to create tables, relationships and joins, calculated  
queries, reports, macros and modules based on individual teams' needs; current databases serve 30+ people*/  
    reporting: Excel; /*Created value-adding reports for clients by linking Access Database with macro-driven Excel  
reports, which include user-defined functions and parameters*/  
    training: Access, Excel; /*Held training for 30+ users and provided resources for each team before database  
launch, currently provide post-launch support and additional training for any post-launch improvements or  
modifications*/  
    timeframe: Fall '10 – Present;  
}
```

```
div#Freelance_Web_Design {  
    current_clients: Calvary Chapel of the Hudson Valley, Hybrid Home Developers;  
    actual_work: website design, updates; /*Currently manage and maintain website content, initially designed  
and coded website in XHTML, reformatted audio library for the web, created logos, banners, headers, footers, and  
images for the web, set up photo galleries*/  
    technical_skills: XHTML, CSS, Javascript, ActionScript, PHP; /*Through trial and error, learned XHTML, web  
formatting, and troubleshooting issues */  
    sites: www.cohv.org, www.nbwindow.com, www.womensministry.cohv.org,  
www.hybridhomedevolvers.com; /*Currently working with Hybrid Home Developers to create second website*/  
    timeframe: Spring'10 – Present;  
}
```

```
div#Kids_Across_America_Kamps {  
    title: Photographer;  
    actual_work: photographer and designer; /*Photographed campers and campgrounds for promotional pieces,  
web site and brochures; created postcards for print*/  
    timeframe: Summers of '09 and '10;  
}
```

```
div#Waynesburg_University_Help_Desk {
    title: Student Technician, Lab Assistant;
    actual_work: IT Help Desk associate; /*Provided phone, e-mail, and on-site support for student and lab
computers and printers, created work-a-rounds and solutions for IT-related errors and problems, updated knowledge
exchange database with found solutions and known causes; averaged 15-20 hours of work weekly*/
    timeframe: Fall '07 – Fall '09;
}
```

```
/*----- Technical Proficiencies -----*/
```

```
div.skills {
    adobe_products: Flash, Dreamweaver, Photoshop, InDesign, Fireworks; /*CS4 and CS5*/
    microsoft_products: Excel, Access, Word, PowerPoint; /*PC – 2003 and 2007, OSX – 2008 and 2010*/
    operating_platform: OSX, WinXP, Win7; /*Mac Geek at heart, but will settle for PC*/
    computing_languages: XHTML, CSS, ActionScript; /*Familiar with Javascript, Java, VBA, PHP*/
}
```

```
/*----- Honors -----*/
```

```
div.awards {
    deans_list: Fall '06 – Fall '09; /*All throughout college career*/
    scholar_athlete: Fall '06 – Spring '09; /*Varsity Tennis until last semester of college due to credit load*/
    Waynesburg_Leadership_Scholar: Fall '06 – Fall '09; /*Took leadership classes and training opportunities every
semester, helped facilitate leadership seminars for underclassmen*/
}
```

```
/*----- References -----*/
```

```
div#Lisa_Cortinas {
    title: Contract Management Team Lead; /*Workflow coordinator*/
    company: Accenture;
    phone: 210.918.8353;
    email: lisa.t.cortinas@accenture.com;
}
```

```
div#Michael_and_Dominica_Haines {
    title: Owners; /*Main contact for freelance work with www.nbWindow.com*/
    company: New Beginnings Windows and Doors;
    phone: 845.214.0698;
    email: michael@newbeginningswd.com;
}
```

```
div#Dave_Janke { /*Last name pronounced: Yank*/
    title: Director of Support Operations;
    company: Kids Across America;
    phone: 417.266.3141;
    email: dave@kidsacrossamerica.org;
}
```